

Modoc County Grand Jury
205 S. East Street, Alturas, CA 96101

Citizen Complaint Form

Your Name: _____ Print or type	Date: _____		
Mailing Address: _____ Street or PO Box	City	State	Zip Code
Telephone: _____ Home	_____	Work	

1. Entity and Individuals- *Identify entity (agency, organization or department) and individuals about whom or which you are making this complaint.*

Agency, organization or department: _____ Telephone # _____

Business Address: _____

Agency Director, Manager or Department Head: _____

Staff Persons Involved: _____

2. Summary of Issues- Briefly state each separate issue for investigation, including specific dates, events, individuals involved (staff persons, officials, etc.) Attach additional sheets, if necessary.

Is this complaint already in litigation? Yes No

3. Your Contacts to Date- *List the agencies and individuals contacted, showing related entity and date of conflict. Also address and telephone number for each if possible.*

4. Potential Grand Jury Contacts – *Who do you think the Grand Jury should contact or interview about this complaint and Why?* _____

5. Your Expectations – *What result(s) do you want from the Grand Jury investigation?*

6. Attachments- *List and attach any correspondence and supporting documentation that you believe are pertinent to this complaint.*

Among the many responsibilities and authorities of the Grand Jury is the investigation of Citizens Complaints. The Grand Jury serves as a “watchdog of citizens” to ensure that all branches of local government (i.e. County of Modoc, City of Alturas, their departments, officials, staff, as well as agencies or organizations with jurisdiction within Modoc County) are being administered efficiently, honestly, and in the best interest of the public. **All complaints submitted to the Grand Jury are handled in strictest of confidence as protected by State Law.**

Signature and Date – *Please sign and date your complaint below.*

Signature

Print Name

Date